

**MINUTES  
SQUAW CREEK TOWNSHIP TRUSTEES**

Date: 09/24/2025

Time: 1:15 p.m.

Location: 7129 G-76 Highway, New Virginia, Iowa

**CALL TO ORDER:** Steven Lawyer opened and called to order the meeting at 1:30 p.m.

**TRUSTEE ROLL CALL:** Present for the Clerk's roll call were Sheri Jandik, Steven Lawyer and Kimberly Smith.

**PUBLIC ROLL CALL:** No one other than Bebe Bird.

**APPROVAL OF MINUTES.**

- a. August 13, 2025 Meeting Minutes - Motion by Smith and second by Lawyer to approve the August 13, 2025 minutes. Ayes: all. Motion approved.

**APPROVAL OF FINANCIAL REPORTS**

- a. June 2025 People's Bank Reconciliation
  - b. July 2025 People's Bank Reconciliation
  - c. August 2025 People's Bank Reconciliation
- Motion by Jandik, second by Lawyer to approve the bank reconciliation reports for June, July and August 2025. Ayes: all. Motion approved.

**OLD BUSINESS:**

- a. Tree Trimming – Lawyer said he will be trimming trees at Mt. Tabor in October. Jandik shared that no limbs were down at Indian Valley but that the adjacent landowner is planning on clearing trees on the north side of the fence. She will contact to see when that will be done. Smith said she will be fixing the fence at Indian Valley dependent on when the neighbor will be trimming dead trees.
- b. Fence and entrance archways were discussed with Lawyer presenting a bid from Travis Tuttle with Clanton Creek Fence and Gate. Tuttle has experience with cemeteries and fenced Peru cemetery if trustees would like an example of his work. Trustees discussed the fencing/gate needs of each cemetery noting that Smith's would need to have a gate and that Indian Valley and Mt. Tabor would not. All cemeteries will have similar archways with the name in the arch and they will be installed minimum height of 12 foot and made of galvanized steel and painted powder-coat that has a 20 year warranty. The front facing areas will have the fencing replaced, the remaining perimeter will not be changed. Discussion continued with Lawyer contacting Tuttle to determine spindle spacing which will be 3.75". Tuttle will check on warranty on the archways which will be fabricated by John Bortell of New Virginia (Squaw Creek Township resident). The clerk said that prior to commencing work, that a Certificate of Insurance would be required from Clanton Creek Fence and Gate. Trustees then discussed pricing noting that would be approximately \$33,697 for front fencing and archways for all 3

cemeteries. Motion by Lawyer, second by Smith to tentatively approve 3 quotes from Clanton Creek Fence and Gate for frontage fencing and archways for 3 Squaw Creek Cemeteries and a gate for Smith Cemetery not to exceed \$33,697 and subject to Travis Tuttle providing a Certificate of Insurance for Clanton Creek Fence and Gate; providing warranty information for the archways; and providing final specifications for the archway design. Roll call vote: Ayes: Lawyer, Jandik and Smith. Motion carried. Lawyer will contact Tuttle regarding the vote and the necessary information prior to starting the project.

- c. Gravel for all cemeteries – After discussion of the bid provided by Farrel 5184 LLC, motion by Jandik, second by Lawer to approve gravel for Indian Valley, which will include a “flow of traffic” loop and refreshing Mt. Tabor drive for an amount not exceeding \$2,335. Ayes: all. Motion approved.
- d. Smith Cemetery Native American Headstone – After discussion and prior approval for the black granite stone, motion by Jandik, second by Smith to approve reimbursement to Steven Lawyer for \$454.75 for purchase of a black granite stone from Watts Monument. Ayes: Jandik and Smith. Abstain: Lawyer. Motion carried. While discussing the fact that Premier Engraving, LLC has the materials for the Native American plaque that will be attached to the stone, Lawyer mentioned that the Eagle Scout project plaque has finally been placed at Smith Cemetery recognizing Sam Lawyer’s Eagle Scout Project completion of the flagpole. Motion by Lawyer, second by Smith to approve paying \$26.75 to Premier Engraving LLC for the plaque and engraving. Ayes: all. Motion carried.

#### **NEW BUSINESS**

- a. Flying Township Trustee tabled.
- b. Fy2025 Annual Financial Report – After reviewing the report and supporting documentation, motion by Jandik, second by Smith to approve the Fy2025 Annual Financial Report. Ayes: all. Motion carried.
- c. Smith Cemetery camera – Lawyer said the camera is not functioning because water seeping inside. Discussion followed with a motion by Jandik, second by Smith to purchase a new camera for \$115.23. Ayes: all. Motion carried.
- d. Hickory Hills End of Summer Event – Jandik reported that the event was well attended and lots of conversation was had about the Midnight Assassin book and history of Squaw Creek Township. Jandik also shared information with attendees about past accomplishments and future projects.

**PUBLIC COMMENTS** – There were no public comments.

**PROPOSITIONS AND REMARKS FROM TRUSTEES AND CLERK** – none.

**CONFIRM NEXT MEETING DATE, TIME, AND LOCATION** – October 22, 2025 at 1:15 p.m. at 7129 G-76 Highway, New Virginia, Iowa.

**ADJOURNMENT** - Motion by Jandik, second by Lawyer to adjourn at 3:15 p.m. Ayes: All. Motion approved.

**APPROVAL DATE:** \_\_\_\_\_

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Sheri Jandik, Trustee

\_\_\_\_\_  
Steven Lawyer, Trustee

\_\_\_\_\_  
Kimberly Smith, Trustee

**ATTEST:**

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Misti Kosman, Clerk